

**2009-2010 CHAMPIONSHIPS
PENNSYLVANIA STATE ATHLETIC CONFERENCE**

| <u>Sport</u> | <u>Date</u> | <u>Site</u> |
|-----------------------|----------------------------|-------------------------|
| M/W Individual Tennis | October 10 & 11 | Shippensburg University |
| Golf | October 17 & 18 | Hershey Country Club |
| Field Hockey | October 30 & 31 | Top Seed – West |
| Cross Country | October 31 | Edinboro University |
| Men’s Soccer | November 4 & 7 | Top Seed – West |
| Women’s Soccer | November 3, 6 & 7 | Top Seed – East |
| Volleyball | November 10, 13 & 14 | Top Seed – East |
| Football | November 7 | Top Seed – East |
| Wrestling | December 5 | Edinboro University |
| Swimming | February 18-21 | Cumberland Valley HS |
| Indoor Track & Field | February 27 & 28 | Edinboro University |
| Women’s Basketball | March 2, 5-6 | Top Seed – West |
| Men’s Basketball | March 2, 5-6 | Top Seed – East |
| Men’s Team Tennis | April 23 & 24 | Bloomsburg University |
| Women’s Team Tennis | April 20, 23 & 24 | Bloomsburg University |
| Lacrosse | April 27, 30 - May 1 | Top Seed – East |
| Softball | Apr 23-24 & Apr 30 - May 1 | TBA |
| Baseball | April 28 – May 1 | TBA |
| Outdoor Track & Field | May 14 - 16 | West Chester University |

2008-2009 TEAM CHAMPIONS

| MEN | WOMEN |
|----------------------------|------------------------------|
| Football – California | Field Hockey – Bloomsburg |
| Golf – IUP | Golf – California |
| Cross Country - Edinboro | Cross Country – Shippensburg |
| Soccer – California | Soccer – Mercyhurst |
| Wrestling – Edinboro | Volleyball – California |
| Swimming – West Chester | Swimming – West Chester |
| Indoor T/F– Shippensburg | Indoor T/F – Slippery Rock |
| Basketball – Gannon | Basketball – IUP |
| Tennis – Kutztown | Tennis – California |
| Baseball – West Chester | Softball – Lock Haven |
| Outdoor T/F – Shippensburg | Lacrosse – Lock Haven |
| | Outdoor T/F – Slippery Rock |

**MISCELLANEOUS POLICIES & PROCEDURES FOR CHAMPIONSHIPS
PENNSYLVANIA STATE ATHLETIC CONFERENCE**

1. A conference member institution is prohibited from participating in a divisional or conference championship if it does not meet its mandated schedule that year. Any game played between another member institution and the team not meeting its mandated scheduled will not count in a particular sport divisional record or statistics.
2. Teams with identical divisional records are declared co-champions with tiebreaking criteria utilized only for play-off representatives or tournament advancement.
3. Changes to the Championship Schedule

The Commissioner will have the discretion, in consultation with the appropriate sports committee chairperson, the chair of the Athletics Administrators and the chair of the Board of Directors to make changes to the prescribed championship schedule for a PSAC event when

- 1). The prescribed host institution has a conflict with a previously scheduled event in which the host institution is participating.
- 2). The change will not adversely affect the NCAA's selection of PSAC teams for post-season competition and;
- 3). The change is reasonable and closely mirrors the prescribed schedule of events.

PSAC BASKETBALL TOURNAMENT EXPENSE REIMBURSEMENT GUIDELINES

- I. Teams qualify in accordance with respective operating code.
- II. Sites selected in accordance with respective operating code.
- III. **Quarterfinal Guidelines**
 - A. **Conference Expenses**
 - 1. Officials: Hired by Commissioner at prevailing rates and in accordance with respective operating codes.
 - B. **Host Expenses**
 - 1. Table Officials
 - 2. Program
 - 3. Ticket Sellers and Takers
 - 4. Security
 - 5. Site preparation and clean-up
 - 6. Secretarial Services
 - 7. Ticket printing
 - 8. Medical/Training Expenses
 - C. **Visiting Expense**
 - 1. All expenses associated with travel, lodging and per diem
- IV. **Championship Guidelines (Final Four Only)**
 - A. **Conference Expenses**
 - 1. Officials: Hired by Commissioner at prevailing rates and in accordance with respective operating codes.
 - 2. Table Officials: Scoreboard, clock, and announcer.
 - 3. Awards: Ordered by the Commissioner.
 - 4. Program: Actual cost of printing up to \$400 (program income must be included on financial report).
 - 5. Ticket Sellers and Takers: Only from time doors open for actual contest
 - 6. Sport Chairperson: Mileage (at prevailing state rate); meals (not to exceed daily state rate); lodging (receipt required).
 - B. **Host Institution**
 - 1. Must pay the following expenses:
 - a. Security
 - b. Workers for site preparation and clean-up
 - c. Secretarial services
 - d. Ticket printing
 - e. Medical/training services
 - 2. Although reimbursable, host pays floor officials from gate receipts.
 - 3. May operate concession stands, parking, and sell souvenirs with profits remaining with university.
 - C. **Ticket Information**
 - 1. No complimentary tickets.
 - 2. Conference pass accepted.
 - 3. Ticket prices for quarter final games: \$7.00 Adults, \$2.00 students, Free Admission for member institution students with valid I.D.
 - 4. Ticket prices (3 game package) for Final Four games: \$14.00 Adults (\$8.00 Saturday only) \$5.00 students (\$3.00 Saturday only). Free Admission for member institution students with valid I.D.
 - D. **Financial Report**
 - 1. Host institution is responsible for completing report within 30 days of the championship.
 - 2. Report must include any violation(s) of the sport's operating code by a member institution.
 - 3. Report is sent to Commissioner.
 - E. **Miscellaneous**
 - 1. Exceptions to any of the above policies and procedures must be requested by the respective athletics administrator (host or visitor) to the Commissioner within 24 hours of initial team qualification.
 - 2. Assessment is \$100 plus costs for any "new" radio station desiring to broadcast a PSAC championship. Student and "regular" local stations are exempt.
 - 3. When advertising is sold for a PSAC championship program, an institution's summer camp is considered like any other vendor (pay the same advertising rates); in addition, all schools must be given the opportunity to purchase an ad.

**POLICIES AND PROCEDURES
CHAMPIONSHIPS OTHER THAN BASKETBALL AND FOOTBALL
PENNSYLVANIA STATE ATHLETIC CONFERENCE**

The following policies and procedures govern those championships listed below:

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|--------------------------------|--|
| 1. Baseball | 8. Swimming (Men & Women) |
| 2. Cross Country (Men & Women) | 9. Tennis (Men & Women) |
| 3. Field Hockey | 10. Indoor and Outdoor Track & Field (Men & Women) |
| 4. Golf (Men & Women) | 11. Volleyball (Women) |
| 5. Lacrosse (Women) | 12. Wrestling |
| 6. Soccer (Men & Women) | |
| 7. Softball | |

I. Teams and individuals qualify in accordance with respective operating code.

II. Sites selected in accordance with respective operating code.

III. Championship Guidelines

A. Host Institution

Must pay all expenses and Conference will reimburse with a single check for allowable expenses.

1. Allowable Expenses (reimbursable by the Conference)
 - a. Officials: To be hired at prevailing rates including lodging, meals, and mileage, if necessary.
 - b. Equipment: Purchase of equipment is subject to the approval of the Commissioner.
 - c. Facility Rental: Rental of off-campus facility must be approved by the Commissioner.
 - d. Timing Devices: Rental of necessary timing devices to insure integrity of championship.
 - e. Sport Chairperson: Mileage (at prevailing state rate); meals (receipts required, not to exceed daily state rate); lodging (receipt required).
2. Non-Allowable Expenses (absorbed by the host institution.)
 - a. Ticket sellers and takers
 - b. Security
 - c. Workers for site preparation and clean-up
 - d. Secretarial services
 - e. Timers, scorers, announcer
 - f. Program printing
 - g. Ticket printing
 - h. Medical/training services
3. Host institution may operate concession stands, parking, and sell souvenirs with profits remaining with university.
4. Refreshments, banquets, or similar functions may be undertaken at the expense of the host institution or participating institutions.
5. If admission is charged, ticket prices should be: \$7.00-adults. \$2.00-students. Free Admission to students from member institutions with valid I.D. Conference pass is accepted. No complimentary tickets.

Exceptions to any of the above may be made in consultation with the Sport Chairperson and approval of Commissioner.

B. Participating universities are responsible for their own travel, meals, and lodging.

C. Financial Report:

1. Host institution is responsible for completing report within 30 days of championship.
2. If event is not hosted by an institution (i.e. baseball), the Sport Chairperson completes the report.
3. Report must include any violation(s) of the sport's operating code by a member institution.
4. Report is sent to Commissioner.

D. Miscellaneous:

1. Assessment is \$100 plus costs for any "new" radio station desiring to broadcast a PSAC championship. Student and "regular" local stations are exempt.
2. When advertising is sold for a PSAC championship program, an institution's summer camp is considered like any other vendor (pay the same advertising rates); in addition, all schools must be given the opportunity to purchase an ad.
3. Any student-athlete whose name is omitted from a championship entry form because of university error is permitted to participate in the championship. In addition, the institution's president will be notified by the Commissioner and a \$100 fine per student-athlete (not to exceed \$300 per institution) will be levied by the Conference.