

# STRUCTURE





## **OVERVIEW**

### **PENNSYLVANIA STATE ATHLETIC CONFERENCE**

Originating in 1951 to administer and promote men's athletics, the Pennsylvania State Athletic Conference has evolved into one of the NCAA's most heralded intercollegiate conferences.

The first major step came in 1977, when based on a growing interest, the league reorganized to provide a structure for its women's programs. Only three years later, lacking a standard competitive division, league voted to reclassify the entire conference to NCAA Division II.

The most recent enhancement came during the 2008-09 academic year when the PSAC expanded for the first time in its rich history, adding full-time members Gannon University and Mercyhurst College, and associate member Long Island University-C.W. Post. The membership now consists of 16 full-time institutions and the one associate.

All of the league's full-time members are located within the Commonwealth of Pennsylvania, which makes the PSAC the largest one-state conference in the NCAA. The league has also grown to share the distinctions as: The largest conference in Division II, the largest football-playing conference in the NCAA, and, with 23, the conference that sponsors the most championships at the Division II level.

Highly competitive on a regional and national level, PSAC schools annually combine to send nearly one-third of its teams into NCAA postseason play. Ultimately, the membership's success has yielded 42 NCAA team and 228 individual title winners.

While proud of its athletic accomplishments, the league also has evolved into one of Division II's finest from an academic standpoint. Today, nearly one-third of the PSAC's estimated 6,200 participants are honored each year as "Scholar-Athletes" for maintaining a grade-point average of 3.25 or better - a total that has nearly doubled since PSAC Scholar-Athletes were first recognized in the mid-1990s.

Although all 16 current institutions are members of Division II, eight league schools also compete at the Division I level in select sports. PSAC schools enroll over 118,000 students and claim over 670,000 alumni, including 430,000 who reside in Pennsylvania.

The PSAC is governed by the presidents of the 16 member institutions. It employs a commissioner, two assistant commissioners and a director of media relations at its headquarters in Lock Haven, Pa.

### **NCAA DIVISION II PHILOSOPHY STATEMENT**

(Revised 1/14/97)

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational welfare of the participating student-athlete is of primary concern.

Members of Division II support the following principles in the belief that these objectives assist in defining the division and the possible differences between it and other divisions of the Association. This statement shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences. A member of Division II:

- a. Believes in offering intercollegiate athletics participation to as many of its students as possible, whether or not these students are athletically recruited or financially assisted;
- b. Believes in striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, and developing positive societal attitudes in all of its athletics endeavors;
- c. Believes in scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit;
- d. Recognizes the dual objectives in its athletics program of serving both the campus (participants, student body, faculty-staff) and the general public (community, area, state);
- e. Believes in offering opportunity for participation in intercollegiate athletics by permitting athletically related financial aid for its student-athletes; and
- f. Believes that all members of Division II should commit themselves to this philosophy and to the regulations and program of Division II.

**PENNSYLVANIA STATE ATHLETIC CONFERENCE  
MISSION STATEMENT**

The mission of the PSAC is to provide an organizational structure that enhances intercollegiate athletics competition among member institutions in an environment that recognizes the student-athletes' academic experience as the vital part of the educational process.

**PENNSYLVANIA STATE ATHLETIC CONFERENCE  
VISION STATEMENT**

The PSAC will maintain a highly competitive athletics atmosphere while encouraging outstanding academic achievement. The conference will continue to place primary emphasis on the welfare of the student-athlete and the development of individual life skills while promoting gender and racial equity. Conference institution personnel will be encouraged to seek opportunities to provide leadership in the national governance structure.

**PENNSYLVANIA STATE ATHLETIC CONFERENCE  
CORE VALUES**

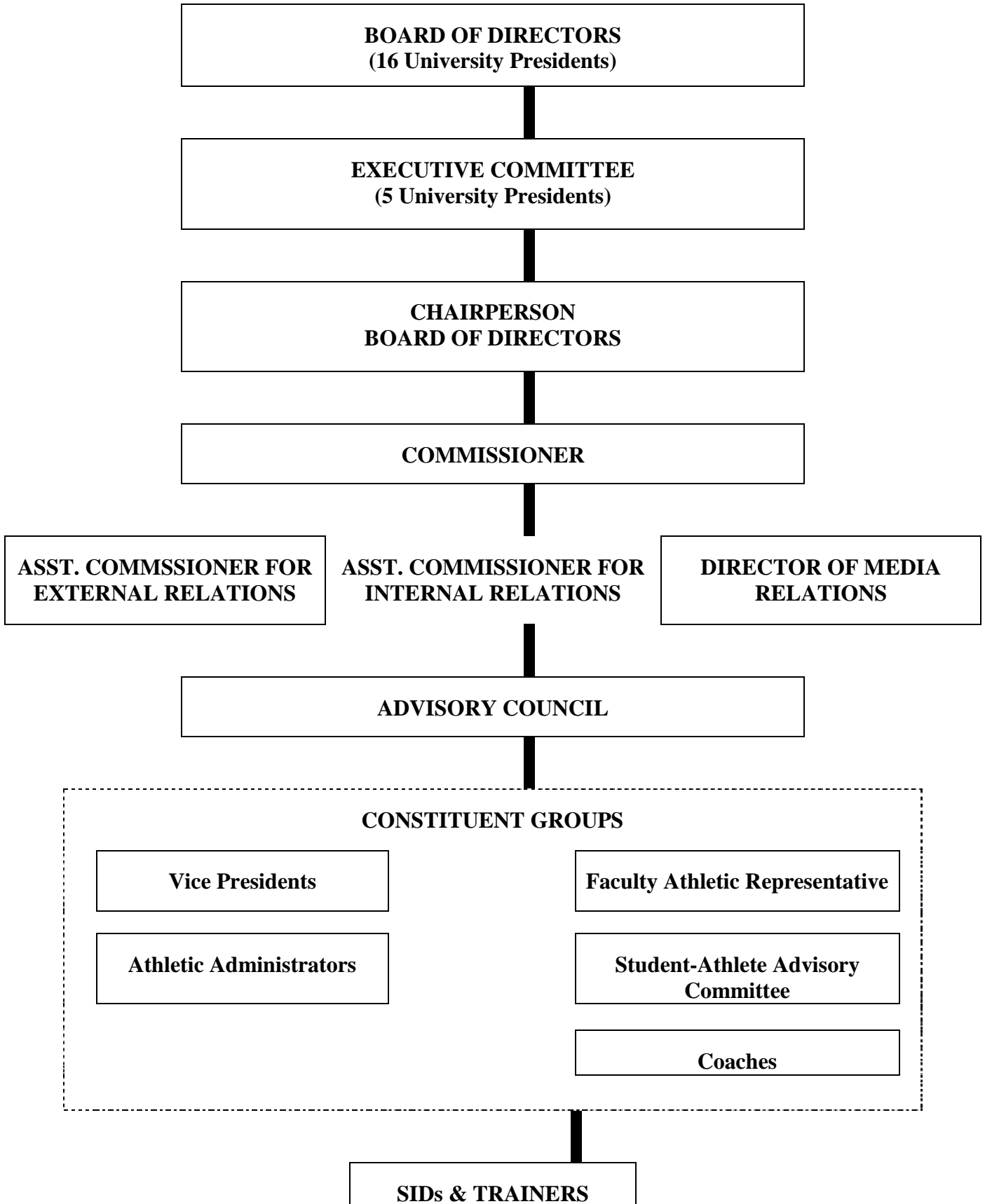
The core values of the Pennsylvania State Athletic Conference are a commitment to:

- Establish and maintain policies and procedures that ensure student-athlete welfare, including sportsmanship with special attention to the physical and mental health, as well as safety of participants;
- Establish and maintain policies and procedures that enhance the opportunity for academic success of all student-athletes in order to increase graduation rates of all member institutions;
- Strive to attain the highest standards of ethical conduct, integrity and fair play for all involved groups (student-athletes, coaches, staff, spectators, etc);
- Comply with all conference, State System and NCAA legislation;
- Create an environment for participation on highly competitive teams at the conference, regional and national level;
- Uphold the value of equity and diversity in the organizational structure and leadership of the conference
- Consider economic impact of its decisions on member institutions;
- Recognize the dual objectives in the athletics program of serving both the campus (participants, student body, faculty and staff) and the general public (community, area, region and state); and
- Create an environment that recognizes the importance of the teaching and learning process in the athletics environment.

*From PSAC Strategic Plan (Adopted 5/03)*

**ORGANIZATIONAL CHART**

**PENNSYLVANIA STATE ATHLETIC CONFERENCE**



**OPERATING PROCEDURES  
PENNSYLVANIA STATE ATHLETIC CONFERENCE**

The business of the Conference is conducted in accordance with the following procedures:

1. The coaches of each sport, via their respective sport committee chairperson (an athletics administrator), make recommendations and forward them to the athletics administrators for appropriate action.
2. a) The athletics administrators take appropriate action on the recommendations submitted by the coaches and forward approved items to the Advisory Council. They also make their own recommendations and submit them to the Advisory Council for appropriate action.  
b) The vice-presidents, faculty athletics representatives and student-athlete advisory committee may make their own recommendations and submit them to the Advisory Council for appropriate action.

The athletics administrators, vice-presidents/deans, and faculty athletics representatives may be requested by the Board of Directors to complete certain tasks and projects. In turn, these constituent representatives may recommend that the Board of Directors accept responsibility for selected projects.

3. The Advisory Council by unanimous vote may pass "Consent" recommendations from the Constituent Groups to the Chairperson of the Board of Directors. The Advisory Council may deem certain recommendations "Controversial" and ask for further input from the Constituent Groups. "Controversial" recommendations will be forwarded to the Board of Directors following reconsideration by the Advisory Council.
4. The Chairperson may take appropriate action on recommendations submitted by these constituent representatives or may forward them to the Executive Committee for action.
5. The Executive Committee may take appropriate action on recommendations submitted by the Chairperson, or may forward them to the Board of Directors for action.
6. The Board of Directors establishes Conference policy. The board meets annually and is joined by the Commissioner.
7. The Board reacts to recommendations presented to it. In addition, the Board initiates appropriate policy. The Directors may divide themselves into committees to complete selected projects.

**CONSTITUTION  
PENNSYLVANIA STATE ATHLETIC CONFERENCE**

**ARTICLE I - NAME**

The name of this organization shall be The Pennsylvania State Athletic Conference.

**ARTICLE II - MEMBERSHIP**

- Section 1.** The PSAC was organized in July 1951. The Charter members were Bloomsburg, California, Cheyney, Clarion, East Stroudsburg, Edinboro, Indiana, Kutztown, Lock Haven, Mansfield, Millersville, Shippensburg, Slippery Rock and West Chester Universities of Pennsylvania.
- Section 2.** Any university or college, academically accredited by a regional accrediting agency, engaging in intercollegiate athletics is eligible for full membership in the conference on agreement to abide by the rules and regulations of the PSAC, if and when elected to membership by a two-thirds vote of the member institutions with FULL membership status.
- Section 3.** Any university or college shall be permitted to participate in the league as an associate member in not more than three separate sports. A two-thirds vote of the Current FULL member institutions will be required for associate membership. An associate member is subject to all relevant portions of the PSAC Constitution and Bylaws and is entitled to all usual privileges and services from the league. Associate members will have voting privileges only at the sports committee level in those sports in which that institution fields a team.
- Section 4.** Qualifications, conditions, and obligations of membership shall be prescribed by the Constitution.
- Section 5.** Any member institution (full or associate) wishing to withdraw from the Conference must give a two-year written notification prior to the withdrawal. The notification shall be sent from the Chief Executive Officer of the institution and shall be submitted to the Chairperson of the Board of Directors, prior to July 1. Failure to comply with the two year notification or July 1 deadline will result in a fine of one year's full membership dues.

**ARTICLE III - NATIONAL AFFILIATION**

- Section 1.** The Conference and its member institutions shall be members in good standing of the National Collegiate Athletic Association (NCAA).
- Section 2.** Member institutions shall designate their institutional affiliations as NCAA Division II and all teams must participate at this level except as permitted by NCAA rules.

**ARTICLE IV - OBJECTIVES**

- Section 1.** To insure that member institutions athletics programs are characterized by academic integrity and fiscal responsibility.
- Section 2.** To provide opportunities for the students of member institutions to engage in intercollegiate athletics.
- Section 3.** To assist member institutions to integrate appropriate athletics experiences into their educational programs.
- Section 4.** To encourage member institutions to establish as its highest priority, the graduation of its student-athletes.
- Section 5.** To assist member institutions as they establish athletics programs that enable them to participate at the competitive level which satisfies their needs.
- Section 6.** To assist member institutions as they develop and maintain athletics programs which comply with standards and policies established by the NCAA.
- Section 7.** To encourage member institutions to declare and demonstrate that compliance with the policies and practices of the PSAC is paramount.
- Section 8.** To insure that member institutions' intercollegiate athletics programs reflect the universities educational mission.
- Section 9.** To encourage member institutions to give special attention to the health (physical and mental) and safety of students who participate in intercollegiate athletics.
- Section 10.** To insure that all student-athletes are fairly treated.

## **ARTICLE V - FINANCES**

- Section 1.** Upon the recommendation of its Executive Committee, the Board of Directors shall adopt a budget for the ensuing year on a calendar of July 1 through June 30. The Board, upon the recommendation of the Executive Committee, shall approve all membership dues and fees.
- Section 2.** The Treasurer, in conjunction with the Commissioner, shall submit a written financial report at all Board meetings. In addition, the Treasurer shall insure that appropriate audits are conducted.
- Section 3.** Membership dues must be paid by September 1 of each year and special assessments within two months following official notification.
- Failure to comply with the above shall cause a member to be ineligible for voting privileges and championship competition.
  - Exceptions to this section may be made by a two-thirds majority vote of the Board of Directors.
- Section 4.** Conference members have a fiduciary responsibility for the scrutiny and control of athletic fund raising.
- Section 5.** Conference revenue sharing shall be in accordance with the appropriate policy on distribution of funds received from television and/or post-season play.

## **ARTICLE VI - ORGANIZATIONAL STRUCTURE**

- Section 1.** The Conference shall be governed by a Board of Directors composed of the chief executive officers of the member institutions.
- The Executive Committee of the Board of Directors shall include a Chairperson, a Vice-Chairperson, a Treasurer, and two at-large members. The Committee shall be elected annually from the membership of the Board of Directors.
  - The Board may designate an ex-officio, non-voting member of the Executive Committee.
- Section 2.** A Commissioner may be employed by the Board of Directors upon a majority vote of its members.
- The Board shall establish the salary, length of contract, job description, and other necessary requirements of the Commissioner's position.
  - The Board shall establish the selection procedure for the employment of a Commissioner.
  - The Commissioner, through its Chairperson of the Board of Directors, shall report directly to the Board and serve as their representative in all matters delegated by the Board.
- Section 3.** The Board may approve the employment of additional staff members upon a majority vote of the members.
- Section 4.** The governance of the Conference is the responsibility of the Board of Directors. The Board may seek advice and counsel from constituent groups including Athletics Administrators, Faculty Athletics Representatives, and other university administrators involved in athletics.

These constituent groups shall create appropriate bylaws for conducting their business and to guide them as they meet the responsibilities of their offices. The bylaws of each constituent group must be submitted to the Board of Directors for approval. (SEE ATTACHED APPENDICES)

## **ARTICLE VII - BOARD OF DIRECTORS OFFICERS**

- Section 1.** The Board of Directors shall elect a Chairperson, Vice Chairperson, Treasurer, and two at-large representatives who serve as an Executive Committee. The Commissioner will serve as an ex-officio non-voting member. The Conference officers shall serve for a term of one year. A vacancy in any office shall be filled for the unexpired term by recommendation of the Chairperson with Executive Committee approval.
- Section 2.** The duties of the officers shall be:
- The Chairperson shall preside at all meetings of the Board of Directors, prepare agendas in conjunction with the Commissioner, and call special meetings at the request of a majority of the Directors. The Chairperson shall call and preside at meetings of the Executive Committee.
  - The Vice Chairperson shall assume all duties in the absence of the Chairperson and serve as Parliamentarian at all meetings.
  - The Treasurer shall monitor the financial position of the Conference, maintain appropriate fiscal records, and prepare financial reports and budgets.
  - The at-large representatives shall assume responsibilities as assigned by the Chairperson.

## **ARTICLE VIII - BOARD OF DIRECTORS MEETINGS**

- Section 1.** The Board shall meet once during the spring semester. The time of each meeting shall be established by the Executive Committee on consultation with the Board.
- Section 2.** The meeting shall include the Athletics Administrators, the Faculty Athletics Representatives, head athletic coaches, and other university administrators involved in athletics.
- Section 3.** The Chairperson shall receive items and prepare an agenda for each meeting.
- Section 4.** Each member of the Board and the Commissioner (ex-officio and non-voting) are expected to attend all meetings except in the case of emergencies.
- Section 5.** Athletics Administrators have the responsibility to brief their President on every issue prior to Board meetings.
- Section 6.** Special meetings of the Board may be called by the Chairperson with the approval of the Executive Committee.
- Section 7.** A simply majority of the Board members shall constitute a quorum.
- Section 8.** The Executive Committee shall be empowered to transact business within the framework of the Constitution between meetings of the Board. Three members shall constitute a quorum.
- Section 9.** Minutes of all meetings shall be distributed to Board members, Athletics Administrators, Faculty Athletics Representatives, and other university administrators involved in athletics.

## **ARTICLE IX - COMPLIANCE**

- Section 1.** Conference members shall be in compliance with all NCAA and Conference rules and regulations. All violations shall be reported to the Infractions Committee.

## **ARTICLE X - CHAMPIONSHIP SPORTS**

- Section 1.** The Conference requires that a minimum of six member institutions must sponsor a sport on the varsity level to conduct a championship. Exceptions may be made by a two-thirds majority vote of the Board of Directors.
- Section 2.** To be eligible to participate in a Conference championship a sport must be classified at the varsity level.
- Section 3.** To be eligible to participate in a team sport championship the sport must be classified in NCAA Division II.
- Section 4.** If a sport is sponsored by 14 or more members, its championship structure shall consist of an eight-team playoff.
- Section 5.** If a sport is sponsored by 12-13 members, its championship shall consist of a six-team playoff with no consolation games.
- Section 6.** If a sport is sponsored by 11 or fewer members, its championship shall consist of a four-team playoff with no consolation games
- Section 7.** All championship sports shall be conducted in accordance with the specific sport operating code.
- Section 8.** All championships shall be conducted in accordance with the Conference financial regulations.
- Section 9.** All member institutions that field a team in which a championship is sponsored (with the exception of a Division II wrestling program) shall enter their team in that championship. If a Division II wrestling program decides not to participate in the championship, it must notify the Commissioner, the wrestling chairperson, and the host institution 21 days prior to the event.
- Section 10.** A member institution's Athletics Administrator may request a waiver from participation in a championship by applying in writing (giving rationale for exception) to the Commissioner at least one week prior to championship. Within 48 hours from receipt of the letter a decision will be rendered by the Commissioner upon consultation with the Executive Committee of the Athletics Administrators. The decision may be appealed to the Executive Committee of the Board of Directors via the Commissioner.
- Section 11.** A member institution eliminating one or more sports shall notify other member institutions by the last regular season date of competition in the year preceding the elimination (generally less than a year notice required). Failure to comply with this deadline will result in a fine of one-half the annual full membership dues. Exceptions to this policy can be approved by a two-thirds majority vote of the Board of Directors.
- Section 12.** A member institution's non-compliance with championship participation shall be subject to disciplinary action in accordance with approved policy.

## **ARTICLE XI - STANDING COMMITTEES**

**Section 1** The Championship Committee is responsible for reviewing all championship issues. The Committee consists of the Chairperson, who is the Commissioner, and one half of the Advisory Council

**Section 2.** The Infractions Committee is responsible for considering all infractions by member institutions. The Committee consists of the Chairperson, who is the Commissioner, and one half of the Advisory Council.

## **ARTICLE XII - AMENDMENTS**

**Section 1.** The Constitution may be amended at any regular or special meeting of the Board of Directors by a two-thirds majority vote of the members, provided the proposed amendment is furnished in writing to each member at least fifteen (15) days prior to the meeting.

## **ARTICLE XIII - PARLIAMENTARY AUTHORITY**

**Section 1.** The rules contained in the current edition of Roberts Rules of Order shall govern all meetings. However, by a two-thirds majority vote of the members, special rules may be adopted for any meeting, regular or special

**BYLAWS**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**  
**VICE PRESIDENTS IN CHARGE OF ATHLETICS**

**ARTICLE I - MEMBERSHIP**

**Section 1** Membership shall consist of vice presidents and deans in charge of athletics at each of the universities in the Pennsylvania State Athletic Conference

**ARTICLE II - OFFICERS**

**Section 1.** The Vice-Presidents and Deans in charge of athletics shall elect a chairperson, vice-chairperson at the Spring meeting of the Board of Directors. These officers shall serve for a term of two years. Should a vacancy occur prior to the end of a normal term, members shall be polled by the remaining officer and the vacancy filled for the unexpired term.

**Section 2.** The duties of the officers shall be:

- a. The chairperson shall preside at all meetings of the Vice Presidents and Deans in Charge of Athletics.
- b. The chairperson shall prepare agendas in conjunction with the vice chairperson and, if appropriate, the commissioner of the Conference.
- c. The chairperson shall call special meetings at the request of a majority of the Vice Presidents and Deans in Charge of Athletics.
- d. The chairperson shall serve as a liaison to the Conference commissioner.

The vice chairperson shall record minutes of all official meetings of the group and shall act as spokesperson and report, on behalf of the group, to the Board of Directors.

**ARTICLE III - MEETINGS**

**Section 1.** The Vice Presidents and Deans in Charge of Athletics shall meet biannually concurrent with the meetings of the Board of Directors and at other times, as needed or as requested by a majority of the group.

**Section 2.** Decisions of the group will be made by a simple majority of those members present.

**Section 3.** A simple majority of the institutions shall constitute a quorum.

**ARTICLE IV - COMMITTEES**

**Section 1.** The Vice-Presidents and Deans in Charge of Athletics shall establish committees as needed, upon recommendation of the officers, commissioner or Board of Directors.

**Section 2** The Vice-Presidents and Deans in Charge of Athletics shall recommend representatives to the Board of Directors to fill appropriate positions on standing and ad hoc committees of the PSAC. It is expected that FARS selected for Conference committees will attend the committee meetings and participate in the work of the committees.

**ARTICLE V - AMENDMENTS**

**Section 1.** This Constitution may be amended at any regular or special meetings of the Vice Presidents and Deans in Charge of Athletics by a two-thirds majority vote of the members, provided the proposed amendment is furnished in writing to each member at least fifteen (15) days prior to the meeting

**ARTICLE VI - PARLIAMENTARY AUTHORITY**

**Section 1.** The rules contained in the current edition of Roberts Rules of Order shall govern all meetings. However, by a two-thirds majority vote of the members, special rules may be adopted for any meeting, regular or special.

**BYLAWS**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**  
**ATHLETICS ADMINISTRATORS**

**ARTICLE I - MEMBERSHIP**

**Section 1.** Membership shall consist of athletics directors and associate or assistant athletics directors at each of the universities of the Pennsylvania State Athletic Conference

**ARTICLE II - OFFICERS**

**Section 1.** The Athletics Administrators shall elect a chairperson, vice-chairperson, secretary, at-large and the past chairperson as its Executive Committee. The commissioner will be an ex-officio, non-voting member of the Executive Committee.

**Section 2.** The duties of the officers shall be:

- a. The chairperson shall preside at all meetings of the Athletics Administrators, prepare agendas in conjunction with the commissioner and vice-chairperson, and call special meetings at the request of the majority of the Athletics Administrators.
- b. The vice-chairperson shall assume all duties of the chairperson in the absence of the chairperson, prepare agendas in conjunction with the commissioner and the chairperson, and serve as parliamentarian at all meetings.
- c. The secretary shall record minutes of all Executive Committee meetings and other meetings in the absence of the commissioner's secretary.
- d. The at-large representative shall appoint the Nominating Committee and serve as its chair, and assume other responsibilities as assigned by the chairperson.
- e. The past chairperson shall serve as an advisor on previous policies and procedures.

**ARTICLE III - MEETINGS**

**Section 1.** The Athletics Administrators shall meet biannually with meetings scheduled in the fall and spring. The time and location of each meeting shall be established by the Executive Committee in consultation with the Athletics Administrators.

**Section 2.** All business transactions and recommendations of the Athletics Administrators must be approved by the Board of Directors.

**Section 3.** Each institution shall be represented by no more than two Athletics Administrators, appointed by the university president, each of whom is entitled to one vote. Each institution is entitled to two votes.

**Section 4.** Special meetings of the Athletics Administrators may be called by the Chairperson with approval of the Executive Committee.

**Section 5.** A simple majority of the institutions shall constitute a quorum.

**Section 6.** The commissioner shall report all action items recommended by the Athletics Administrators to the chairperson of the Board of Directors.

**Section 7.** The Executive Committee shall be empowered to transact business within the framework of the Constitution between meetings of the Athletics Administrators. Three members shall constitute a quorum.

**Section 8.** Minutes of all meetings shall be distributed to the Athletics Administrators, Vice-Presidents and Deans in Charge of Athletics, Faculty Athletics Representatives and Board of Directors.

**ARTICLE IV - COMMITTEES**

**Section 1.** The Athletics Administrators shall establish committees as needed.

**Section 2.** The Athletics Administrators shall select representatives to recommend to the Board of Directors to fill appropriate positions on standing and ad hoc committees of the PSAC.

**Section 3.** **Standing Committees**

- a. **Championships Committee** - The Championships Committee is responsible for reviewing all championship issues.

- b. **Officiating Committee** - The Officiating Committee provides the Conference with a structure and process, within its constitution and sports operating codes, which enables it, through its sports committees, Athletics Administrators, and commissioner (or their designee(s)), to be more accountable for the assigning and evaluation of officials; for the approval of fees for officials services; for the purpose of gaining increased control over the consistent enforcement of established standards of fair play and safe competition; and the costs associated with the conduct of athletic contests. Excluding the chair and commissioner, the committee will consist of two designees from each division of the Conference appointed by the chair of the Athletics Administrators.
- c. **Sports Committees**
  - 1) The Chairperson of the Athletics Administrators shall appoint an athletics administrator as a Sport Committee Chairperson (Liaison) for each championship.
  - 2) The Chairperson shall conduct meetings with the coaches of the respective sport.
  - 3) The Chairperson shall present recommendations from the coaches to the Athletics Administrators for approval.
  - 4) The Chairperson shall maintain and update the operating code for the respective sport with approval of the Athletics Administrators.
  - 5) The Chairperson shall assist the host athletics administrators at any on-campus championship.
  - 6) The Chairperson shall assist the commissioner at any championship held at a neutral site.

#### **ARTICLE V - AMENDMENTS**

**Section 1.** This Constitution may be amended at any regular or special meetings of the Athletics Administrators by a two-thirds majority vote of the members, provided the proposed amendment is furnished in writing to each member at least fifteen (15) days prior to the meeting

#### **ARTICLE VI - PARLIAMENTARY AUTHORITY**

**Section 1.** The rules contained in the current edition of Roberts Rules of Order shall govern all meetings. However, by a two-thirds majority vote of the members, special rules may be adopted for any meeting, regular or special.

**BYLAWS  
PENNSYLVANIA STATE ATHLETIC CONFERENCE  
FACULTY ATHLETICS REPRESENTATIVES**

**ARTICLE I - NAME/MEMBERSHIP**

- Section 1.** The Faculty Athletics Representatives of the Pennsylvania State Athletic Conference shall herein be referred to as FARs.
- Section 2.** Membership shall consist of faculty athletics representatives from each of the universities that are members of the Pennsylvania State Athletic Conference.

**ARTICLE II - PURPOSES**

- Section 1.** The purposes and roles of FARs are guided by the NCAA's statement of the "role of the Faculty Athletics Representatives" (10/92), the charge to the FARs by the PSAC Board of Directors (1993) and this constitution.

**ARTICLE III - OFFICERS, ELECTIONS AND TERMS OF OFFICE**

- Section 1.** Officers: The FARs shall elect a Chairperson, Vice-Chairperson, and Secretary.
- Section 2.** Terms: The terms of office for the officers shall be for renewable two-year terms. Elections will be held at the first meeting of the academic year. Terms of new officers shall begin immediately after the completion of the elections.
- In the event that a vacancy occurs in an office, the Chairperson shall appoint a FAR to fill the unexpired term. If the position of Chair is vacated, the Vice-Chairperson shall assume the position and an acting Vice-Chairperson shall be appointed.
- Section 3.** Duties of Officers: The Chairperson shall preside at all meetings of the FARs, receive items related to conference business, and prepare agendas with input from the FARs, commissioner, and members of the Board of Directors. The Chairperson shall also serve as the Conference Liaison to FARA and the NCAA.
- The vice-chairperson shall assume all duties of the chairperson in his/her absence and serve as parliamentarian at all meetings.
- The secretary shall record minutes of all FAR meetings and forward minutes to the chairperson for review and distribution.

**ARTICLE IV - MEETINGS**

- Section 1.** The FARs shall meet at least biannually with meetings scheduled in conjunction with the meetings of the PSAC Board of Directors. Special meetings may be called if deemed necessary by the chairperson.
- Section 2.** All FARs are eligible to vote. Decisions shall be made by simple majority vote of those members present and voting.
- Section 3.** Recommendations of the FARs shall be forwarded to the Board of Directors for approval.

**ARTICLE V - COMMITTEES**

- Section 1.** The FARs shall establish committees as needed, upon recommendation of the membership, the commissioner, or Board of Directors.
- Section 2.** The FARs shall recommend representatives to the Board of Directors to fill appropriate positions on standing and *ad hoc* committees of the PSAC. It is expected that FARs selected for Conference committees will attend the committee meetings and participate in the work of the committees.

**ARTICLE VI - AMENDMENTS**

- Section 1.** This Constitution may be amended at any regular or special meeting of the FARs by a two-thirds majority vote of the members, provided the proposed.

**ARTICLE VII - PARLIAMENTARY AUTHORITY**

- Section 1.** The rules contained in the current edition of Robert's Rules of Order shall govern all meetings.

**BYLAWS**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**  
**STUDENT-ATHLETE ADVISORY COMMITTEE**

**Purpose:**

1. To streamline and promote efficient communication between the PSAC and individual institutions Administration and the student-athlete population.
2. To provide the student-athlete population with an opportunity to more effectively communicate with the PSAC and individual institutions administration and provide suggestions on programs designed to serve their needs.
3. To actively encourage more involvement of the student-athlete in campus and community projects.
4. To design and implement programs which will encourage academic achievement, health promotion, social responsibility, and general awareness.

**Representation:**

1. Each institution shall have one male and one female representative that is a student-athlete in good academic standing.
2. For initial appointments to the PSAC SAAC the student-athlete should be of Junior or or Sophomore status.
3. The term of this office runs for two years per member with no restriction on consecutive terms, however, no member may serve beyond year of eligibility.
4. The representatives will be responsible for attending two PSAC/SAAC meetings. The first meeting shall be held in the fall and the second in the spring.

**Voting:**

1. The majority of voting members in attendance will rule.
2. There will be two votes per institution.
3. All votes will be by voice count.

**Officers:**

1. **Co-Chairs:** The Co-Chairs will consist of the chair of the Western Division and the chair of the Eastern Division and they will be in charge of running the meetings

**Meetings:**

1. There will be one teleconference call per divisional committee per semester.
2. There will be one conference-wide meeting in-person per semester coinciding with the Athletic Directors meetings.

### 2009-2010 PSAC MEN'S SPORTS SPONSORSHIP TABLE

	Base	Bsk	Foot	Golf	Soc	Swim	Ten	Outdoor T&F	Indoor T&F	Wrest	XC	Other	Total
BU	X	X	X		X	X	X	X	X	X (1)	X		10
Cal	X	X	X	X	X			X	X		X		8
Chey		X	X					X	X		X		5
Clar	X	X	X	X		X				X (1)			6
ESU	X	X	X		X		X	X	X	X	X		9
Edin		X	X			X		X		X (1)	X		6
Gan	X	X	X	X	X	X				X	X	Wpolo	9
IUP	X	X	X	X		X		X	X		X		8
Kutz	X	X	X				X	X	X	X	X		8
LHU	X	X	X		X			X	X	X (1)	X		8
Mans	X	X						X	X		X		5
MC	X	X	X	X	X		X			X	X	Hockey, Lax, Wpolo, Vball, Rowing	13
Mill	X	X	X	X	X		X	X	X	X (1)	X		10
Ship	X	X	X		X	X		X	X	X	X		9
SRU	X	X	X		X			X	X		X		7
WCU	X	X	X	X	X	X	X	X	X		X		10
<b>Total</b>	<b>14</b>	<b>16</b>	<b>16</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>6</b>	<b>14</b>	<b>12</b>	<b>10</b>	<b>16</b>	<b>6</b>	

### 2009-2010 PSAC WOMEN'S SPORTS SPONSORSHIP TABLE

	Bsk	FH	Golf	Lax	Soc	Soft	Swim	Ten	Outdoor T&F	Indoor T&F	Vball	XC	Other	Total
BU	X	X		X	X	X	X	X	X	X		X		10
Cal	X		X		X	X	X	X	X	X	X	X		10
Chey	X							X	X	X	X	X	Bowling	7
Clar	X		X		X	X	X	X	X	X	X	X		10
ESU	X	X	X	X	X	X	X	X	X	X	X	X		12
Edin	X			X	X	X	X		X	X	X	X		9
Gan	X		X	X	X	X	X				X	X	Wpolo	9
IUP	X	X		X	X	X	X	X	X	X	X	X		11
Kutz	X	X	X	X	X	X	X	X	X	X	X	X	Bowling	13
LHU	X	X (1)		X	X	X	X		X	X	X	X		10
Mans	X	X			X	X	X		X	X		X		8
MC	X	X	X	X	X	X		X			X	X	Hockey Wpolo Rowing	12
Mill	X	X		X	X	X	X	X	X	X	X	X		11
Ship	X	X		X	X	X	X	X	X	X	X	X		11
SRU	X	X		X	X	X	X	X	X	X	X	X		11
WCU	X	X (1)	X	X	X	X	X	X	X	X	X	X	Gym Rugby	14
<b>Total</b>	<b>16</b>	<b>12</b>	<b>7</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>11</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>16</b>	<b>8</b>	

NOTES: (1) Indicates NCAA Division I Sponsorships; (2) C.W. Post competes in Football & Field Hockey as an associate member.

**COMPETITIVE ALIGNMENTS**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**

1. **BASEBALL** - East-West alignment. The top four teams in East and West play for PSAC Championship. Two four-team double elimination tournaments, winners play single game to declare “PSAC Champion”. (Cheyney & Edinboro do not sponsor this sport).  
**East (7)**  
Bloomsburg, East Stroudsburg, Kutztown, Mansfield, Millersville, Shippensburg, West Chester  
  
**West (7)**  
California, Clarion, Gannon, IUP, Lock Haven, Mercyhurst, Slippery Rock
2. **MEN’S & WOMEN’S BASKETBALL** - East-West alignment. The top four teams in East and West play for PSAC Championship.  
**East (8)**  
Bloomsburg, Cheyney, East Stroudsburg, Kutztown, Mansfield, Millersville, Shippensburg, West Chester  
  
**West (8)**  
California, Clarion, Edinboro, Gannon, IUP, Lock Haven, Mercyhurst, Slippery Rock
3. **MEN’S & WOMEN’S CROSS-COUNTRY** - Open structure alignment with combined (men and women) PSAC Championship. (Clarion does not sponsor men.)
4. **FIELD HOCKEY** – East-West alignment. The top two teams in East and West play for PSAC Championship. (California, Cheyney, Clarion, Edinboro and Gannon do not sponsor this sport. West Chester and Lock Haven are Division I so do not participate.)  
**East (5)**  
Bloomsburg, C.W. Post, East Stroudsburg, Kutztown, Millersville  
  
**West (5)**  
IUP, Mansfield, Mercyhurst, Shippensburg, Slippery Rock
5. **FOOTBALL** - East-West alignment. Division champions will meet in championship game in final week of regular season. Winner of #1 v. #1 game declared “PSAC Champion”. (Mansfield does not sponsor this sport)  
**East (8)**  
Bloomsburg, Cheyney, C.W. Post, East Stroudsburg, Kutztown, Millersville, Shippensburg, West Chester  
  
**West (8)**  
California, Clarion, Edinboro, Gannon, IUP, Lock Haven, Mercyhurst, Slippery Rock
6. **GOLF** - Open structure alignment with PSAC championship. (Bloomsburg, Cheyney, Edinboro, Lock Haven, Mansfield, Shippensburg and Slippery Rock do not sponsor this sport.)  
**Men (7):** California, Clarion, Gannon, IUP, Mercyhurst, Millersville, West Chester  
**Women (7):** California, Clarion, East Stroudsburg, Gannon, Kutztown, Mercyhurst, West Chester
7. **WOMEN’S LACROSSE** - East-West alignment. Top two teams from each division in PSAC Championship. (California, Cheyney, Clarion and Mansfield do not sponsor this sport.)  
**East (6)**  
Bloomsburg, East Stroudsburg, Kutztown, Millersville, Shippensburg, West Chester  
  
**West (6)**  
Edinboro, Gannon, IUP, Lock Haven, Mercyhurst, Slippery Rock

**COMPETITIVE ALIGNMENTS (CONTINUED)**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**

8. **MEN’S SOCCER** - East-West alignment. Top two teams from each division in PSAC Championship. (Cheyney, Clarion, Edinboro, IUP, Kutztown, and Mansfield do not sponsor this sport.)  
**East (5)**  
Bloomsburg, East Stroudsburg, Millersville, Shippensburg, West Chester  
  
**West (5)**  
California, Gannon, Lock Haven, Mercyhurst, Slippery Rock
9. **WOMEN’S SOCCER** - East-West alignment. Top 8 teams (4 each division) playoff in PSAC Championship. (Cheyney does not sponsor this sport).  
**East (7)**  
Bloomsburg, East Stroudsburg, Kutztown, Mansfield, Millersville, Shippensburg, West Chester  
  
**West (8)**  
California, Clarion, Edinboro, Gannon, IUP, Lock Haven, Mercyhurst, Slippery Rock
10. **SOFTBALL** - Three division alignment. Top two teams from each division, plus next best two qualify for PSAC Championship. Double elimination tournament. (Cheyney does not sponsor this sport).  
**East (5)**  
East Stroudsburg, Kutztown, Millersville, Shippensburg, West Chester  
  
**Central (5)**  
Bloomsburg, Clarion, IUP, Lock Haven, Mansfield  
  
**West (5)**  
California, Edinboro, Gannon, Mercyhurst, Slippery Rock
11. **MEN’S SWIMMING** - Open structure alignment with combined (men and women) PSAC championship. (California, Cheyney, East Stroudsburg, Kutztown, Lock Haven, Mansfield, Mercyhurst, Millersville and Slippery Rock do not sponsor this sport).
12. **WOMEN’S SWIMMING** - Open structure alignment with combined (men and women) PSAC championship. (Cheyney & Mercyhurst do not sponsor this sport.).
13. **MEN’S TENNIS** - Single division alignment with top four teams playing for PSAC championship. (California, Cheyney, Clarion, Edinboro, Gannon, IUP, Lock Haven, Mansfield, Shippensburg and Slippery Rock do not sponsor this sport).  
Bloomsburg, East Stroudsburg, Kutztown, Mercyhurst, Millersville, West Chester
14. **WOMEN’S TENNIS** – East-West alignment with top three teams from each division to advance to conference tournament. (Edinboro, Gannon, Lock Haven and Mansfield do not sponsor this sport).  
**East (6)**  
Bloomsburg, Cheyney, East Stroudsburg, Kutztown, Millersville, West Chester  
  
**West (6)**  
California, Clarion, IUP, Mercyhurst, Shippensburg, Slippery Rock

**COMPETITIVE ALIGNMENTS (CONTINUED)**  
**PENNSYLVANIA STATE ATHLETIC CONFERENCE**

- 15. MEN’S & WOMEN’S INDOOR TRACK AND FIELD** - Open structure alignment with combined (men and women) PSAC championship (Gannon & Mercyhurst do not sponsor; Edinboro & Clarion does not sponsor men).
- 16. MEN’S & WOMEN’S OUTDOOR TRACK AND FIELD** - Open structure alignment with combined (men and women) PSAC championship. (Gannon & Mercyhurst do not sponsor; Clarion does not sponsor men).
- 17. VOLLEYBALL** - East-West alignment. Top four teams from each division advance to conference tournament.. (Bloomsburg and Mansfield do not sponsor this this sport).  
**East (7)**  
Cheyney, East Stroudsburg, Kutztown, Lock Haven, Millersville, Shippensburg, West Chester  
  
**West (7)**  
California, Clarion, Edinboro, Gannon, IUP, Mercyhurst, Slippery Rock
- 18. WRESTLING** - Open structure alignment with PSAC championship. (California, Cheyney, IUP, Mansfield Slippery Rock and West Chester do not sponsor this sport).  
**Division I Teams:** Bloomsburg, Clarion, Edinboro, Lock Haven, Millersville  
**Division II Teams:** East Stroudsburg, Gannon, Kutztown, Mercyhurst, Shippensburg

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### PENNSYLVANIA STATE ATHLETIC CONFERENCE

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Men's Basketball	Dave Katis	Clarion University
Women's Basketball	Kathleen Heitzman	Bloomsburg University
M/W Cross-Country Track/Field (Indoor & Outdoor)	Danielle Barney	Lock Haven University
Field Hockey	Mary Gardner	Bloomsburg University
Football	Greg Bamberger	Kutztown University
Golf	Dr. Frank Condino	IUP
Lacrosse	Peter Campbell	Lock Haven University
Men's Soccer	Aaron Kemp	Mercyhurst University
Women's Soccer	Peg Kauffman	Millersville University
Softball	Kris Decker	Mansfield University
Swimming	Wendy Snodgrass	Clarion University
Tennis	Jeff Michaels	Shippensburg University
Volleyball	Karen Hjerpe	California University of PA
Wrestling	Bruce Baumgartner	Edinboro University

#### OTHER

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