

MINUTES
PSAC ATHLETIC ADMINISTRATORS' FALL MEETING
Atherton Hotel, State College, PA
October 8-9, 2008

- I. Attendance: Bill Elias (GU), Kathleen Heitzman & Mary Gardner (Bloom), Craig Barnett & Aaron Kemp (MC), Frank Condino & Frances Nee (IUP), Karen Hjerpe (Cal), Peter Campbell & Sharon Taylor (LH), China Jude (Chey), Carrie Michaels, Jeff Michaels and Roberta Page (Ship), Peg Kaufman & Anthony Grant (Mill), Paul Lueken (SR), Roger Maisner & Kris Decker (Mans), Kelli McCoy & Ed Matejkovic (WCU), Todd Jay & Bruce Baumgartner (Edin), Dave Katis (Clar), Michelle Gober & Greg Bamberger (Kutz), Tom Gioglio & Carey Snyder (ESU), Will Adair, Carlin Chesick, Matt Beltz, Steffany Smith and Steve Murray (PSAC)
Day Two: Same attendance except Hjerpe and Lueken
- II. Requests for Reordering Agenda
Two requests made and reflected in minutes
- III. Announcements
- a. **Hardship Waivers Granted:** Johnson (Blm), Richard (Clar), Worley (ESU), Martz (GU), Compton, Trimble (LHU), Stringer, Hafer, Norris (Mans), Foulds (Mill), Frey, Neyhart (Ship). **Absence Waiver Granted:** Bell (MC) **Hardship Waivers on Hold:** Dobson (Clar), Yoder (GU), Young (LHU), Morris (MC)
 - b. Subgrants for Academic Enhancement (\$4,000) and SAAC (\$600) support will soon be forwarded to each institution.
 - c. Game Tape Exchange is working well in football. Basketball will be up and running this winter. The conference will be sending a \$1000 grant to each institution to help pay the expenses of GTE.
 - d. Reminded the administrators that eight \$500 grants for professional development are available for the current academic year, requests should be sent to the PSAC office.
- IV. Approval of Spring 2008 Minutes
Motion to Approve: Lueken (Gioglio)
MOTION PASSED
- V. Reports
- A. Sports Information/Awards – Adair
1. **Nominations for Coaches Service Award:**
 - a. **Dick Delaney – West Chester (Men’s Basketball)**
Motion: Matejkovic (Gioglio) Motion Passed
 - b. **Al Lefever – Clarion (Golf)**
Motion: Katis (Condino) Motion Passed
 2. New PSAC website has been launched
 3. Football Media Day successful this past August as both divisions came together at Lock Haven in a new format.
 4. Basketball Media Day scheduled for October 30, 2008
 5. **Sportsmanship Award: Motion: Jay (Gioglio) That the PSAC create a Sportsmanship Award to assist with the recognition of outstanding student-athlete accomplishments and the nomination of male and female student-athletes for the NCAA Sportsmanship Award.**
MOTION PASSED
- B. Officiating Committee – Jay
1. Discussion of negotiations for fees for Baseball and Softball. A final proposal will be presented in April.
- C. NCAA Division II Management Council – Nee
1. Passed out Draft of Division II Strategic Plan for review
 2. Participation in Make-A-Wish encouraged, 13 of 14 PSAC schools participated last year.
 3. ISSG programming discussed and calendar reviewed
 4. Fall 2010 Start of Season Waivers for Men’s & Women’s Soccer and Volleyball
 5. Brief discussion of proposed legislation for 2009 NCAA Convention

- D. Division II Athletics Directors Association – Matejkovic
Informed the group on activities within the D2ADA including strategic planning and potential salary survey. Reviewed upcoming draft changes in the Division II Conference Grant Program as well as initiatives in Game Environment programming. Asked that in the future the administrators discuss proposed Division II legislation for the upcoming NCAA Convention during the Fall Athletics Administrators meetings.
- E. PSAC Advisory Council – Murray
The athletics administrators selected Frank Condino, IUP and Dr. Tom Gioglio, East Stroudsburg to represent them on the PSAC Advisory Council for the next two years.
- F. Division II Membership Committee - Maisner
Informed the group about membership issues in Division II.
- G. Committee for Legislative Relief – Heitzman
Explained the responsibilities of this new committee, formerly issues handled by the Administrative Review Subcommittee. Described what areas CLR would review, encouraged the group to be proactive in seeking relief of legislation.
- H. Division II Nominating Committee – Jude
Discussed the committee selection process and in some cases the lack of nominations available for certain committees.

VI. Sport Committee Reports

1. Volleyball – Hjerpe.

- a. Proposed Scheduling options as presented by the conference coaches was discussed. The proposal includes consecutive day (Fri/Sat) play and full cross-overs in the league.

**MOTION Hjerpe (Matejkovic) To create a 2009 PSAC Mandated Volleyball Schedule that would include a travel partner format with Friday/Saturday Divisional play and a full crossover to be completed in two weekends at four sites per weekend.
MOTION PASSED**

2. Baseball – Maisner

- Motion Maisner (lack of second) That the conference begin Pitcher and Player of the Week selections as soon as any team begins play in the spring.

Baseball Championship planning in process, looking at Lancaster/York for the 2009 Championships.

3. Cross-Country/Track & Field – Barney

**MOTION Campbell (Kaitis): To eliminate the PSAC Indoor Challenge Meets, effective immediately.
MOTION PASSED 24-2-4**

**MOTION Campbell (Hjerpe): To add the men's heptathlon to the PSAC Indoor Track & Field Championship, eliminating the pentathlon.
MOTION PASSED: 27-2-4**

**MOTION Campbell (Hjerpe): Effective immediately, to increase the number of allowable entries at the PSAC Cross Country Championships to 10 student-athletes.
MOTION PASSES 27-1-4**

MOTION Campbell (Hjerpe): The PSAC shall provide an individual award to each championship qualifying and participating member of the championship team at the PSAC Indoor and Outdoor Track and Field Championships.

MOTION PASSES 22-4-6

MOTION: Campbell (Gardner) To establish an entry fee for PSAC Outdoor Challenge Meets at \$150 per team (per gender).

MOTION FAILS 4-24-4

MOTION: Hjerpe (Campbell) To adopt the future league mandated regular season and championship schedule as follows:

2009 Cross Country – October 31, 2009 at Edinboro

2010 Cross Country- October 30, 2010 at California

2011 Cross Country – Mansfield (tentative)

2010 Indoor Track & Field

***PSAC Indoor Championship*-February 27-28, 2010 at Edinboro**

2010 Outdoor Track & Field

***East Challenge*- Bloomsburg**

***West Challenge*- Mansfield (tentatively; if not available, Slippery Rock will host)**

***PSAC Outdoor Championship*- May 13-15, 2010 at West Chester**

2011 Outdoor Track & Field

***PSAC Outdoor Championship* – Slippery Rock**

MOTION PASSES: 28-0-4

The athletics administrators asked the track & field coaches to review the qualifying times for the conference championship in order to improve the overall championship.

4. Men's & Women's Tennis - Michaels

MOTION Michaels (Hjerpe) That in the sport of women's tennis the No. 3 team play at the No. 2 team in a quarterfinal match in each division on the Tuesday prior the weekend team semifinals and finals.

MOTION PASSES 24-0-8

5. Lacrosse – Campbell

MOTION: Campbell (Lack of Second) Maintain a similar format with two divisions. Play round robin within the division. Two cross over contests scheduled per year on a weekend (Saturday/Sunday). A team will have their crossover contests at home or away on alternate years. (The conference office when making schedules should try to keep long distance trips on weekend date.

MOTION: Campbell (Lack of Second) The schedule should be established with single round robin play within the division. The contests would alternate home and away sites on a yearly basis. Utilize the crossover format in proposal #1 above.

MOTION: Campbell (Condino)

1). The #3 seed in each division will travel and play at the #2 seed of the same division on the Tuesday after the last regularly scheduled conference contest. The contests will be scheduled for a 4pm start time.

2) The two teams who advance from Tuesday's contests and the #1 seeds from each division will advance to the semi-final contests. The semi-finals will take place at the highest seed in the East (even years) and West (odd years). The semi-final game times will be at 2pm and 5pm on Friday. The #1 seed in the West will play the lowest remaining seed in the East and the #1 seed in the East will play the lowest remaining seed in the West. The host institution will play in the first semi-final contest.

3) The Championship contest will take place on Sunday at 1pm at the same site.

MOTION FAILS: 0-22-8

MOTION: Campbell (Lack of Second)

- 1). The #3 seed in each division will travel and play at the #2 seed of the same division on the Tuesday after the last regularly scheduled conference contest. The contests will be scheduled for a 4pm start time.
- 2) The two teams who advance from Tuesday's contests and the #1 seeds from each division will advance to the semi-final contests. The semi-finals will take place at the highest seed in the East (even years) and West (odd years). The semi-final game times will be at 11:30am and 2pm on Saturday. The #1 seed in the West will play the lowest remaining seed in the East and the #1 seed in the East will play lowest remaining seed in the West. The host institution will play in the first semi-final contest.
- 3) The Championship contest will take place on Sunday at 1pm at the same site.

MOTION: Matejkovic (Bamberger)

To establish the PSAC Lacrosse Championship format as follows:

- 1). The #3 seed in each division will travel and play at the #2 seed of the same division on the Tuesday after the last regularly scheduled conference contest. The contests will be scheduled for a 4pm start time.**
- 2) The two teams who advance from Tuesday's contests and the #1 seeds from each division will advance to the semi-final contests. The semi-finals will take place at the highest seed in the East (even years) and West (odd years). The semi-final game times will be at 1 pm and 4pm on Friday. The #1 seed in the West will play the lowest remaining seed in the East and the #1 seed in the East will play lowest remaining seed in the West. The host institution will play in the first semi-final contest.**
- 3) The Championship contest will take place on Saturday at 1pm at the same site.**

MOTION PASSES: 22-0-10

MOTION: Campbell (Heitzman)

Item VII. B.3 be added which specifies that "Each all-conference team shall consist of 4 defenders, 3 midfielders, 4 attackers, and a goalkeeper."

MOTION PASSES: 24-0-8

MOTION: Campbell (Heitzman)

Item VII.D.6. be amended to read "A coach will rank their nominated players in each positional category and overall" The nominations and rankings will be provided to all PSAC coaches prior to voting."

MOTION PASSES: 24-0-8

6. Softball – Decker

MOTION Decker (Campbell): To establish the PSAC Softball Championship in the following format:

The weekend (Friday/Saturday) prior to the PSAC Softball Championships the top 3 teams from each division (format below) will play in a double elimination tournament with the winners of each division meeting the next weekend for a three-team double elimination tournament at the top remaining seed starting Spring 2009.

Format:

Site 1 TBA

**#1 East Division
#2 West Division
#3 Central Division**

Site 2 TBA

**#1 West Division
#2 Central Division
#3 East Division**

Site 3 TBA

**#1 Central Division
#2 East Division
3 West Division**

MOTION PASSES 20-10-2

MOTION: Decker (Matejkovic) In the sport of softball in the second weekend of championship play, that the three-team tournament be played in a single-elimination format during the 2009 championship

MOTION PASSES: 26-0-2

Note: Due to a league ban on play during PASSHE finals and graduation, in 2009, this format must be played in one day, Sunday following PASSHE Spring graduation.

MOTION Decker (Maisner): In the sport of Softball, the following guidelines will be used to determine seeding and host site for the second weekend of championship play as well as serve to determine the conference's AQ in the event the tournament can not be completed. Additionally, this format would be used in the event the first round of play is not capable of being played or partially completed:

- a. Highest Seed
- b. Head to head competition
- c. Common opponents with winning percentage
- d. Record in tournament
- e. Record versus conference mandated teams of .500 or better
- f. Coin toss/computerized coin toss

MOTION PASSES: 30-0-2

MOTION Decker (no second): Only university fields that are in compliance with NCAA regulations may host PSAC post-season play.

MOTION Decker (no second): In the sport of Softball, eliminate mandated crossovers beginning in the 2010 season.

7. Men's & Women's Basketball - Heitzman and Maisner
No Report
Over the summer Chairperson Page named Dave Kaitis as liaison to replace Roger Maisner
8. Football – Bamberger
No Report
Game Tape Exchange is going well.
9. Soccer – Kauffman and Roach
No Report
10. Field Hockey – Gardner
No Report
11. Athletic Trainers – Gioglio
No Report
Video Conference in February
12. Swimming – Snodgrass
No Report
The athletics administrators asked the swimming coaches to review the qualifying times for the conference championship in order to improve the overall championship.
13. Wrestling – Baumgartner
PSAC Championships at Mercyhurst on December 6.
14. Sports Information Directors – Jay
There was a lengthy discussion regarding score reporting to the league and the manner the league website is updated.

The athletics administrators asked the conference SIDs to review the championship game program system and report back to the athletics administrators.

15. Golf – Condino

Championship to be conducted in two weeks at the Links at Hershey.

16. Compliance Coordinators – Nee

Discussed a compliance meeting date for compliance coordinators in the Spring. The conference office will try to schedule a meeting for the Tuesday prior to the April AA meetings.

VI. New Business – Conference Office Items

1. Division II Initiatives

a. Community Engagement Initiative

Discussed NCAA Division II CEI programming and conference/institutional involvement

b. Game Environment

MOTION: Matejkovic (Baumgartner) That individuals associated with cheerleading and spirit groups, including mascots may not pass the goal posts on their half of the field during football games.

MOTION PASSES

2. Future Scheduling Concepts

Created a task force to review scheduling options in the league

Chair: Frank Condino, China Jude, Craig Barnett, Kathy Heitzman, Greg Bamberger, Kathy Heitzman, Dave Kaitis

VII. Requested Agenda Items

None Submitted

VIII. Old Business

Discussion was held regarding the use of original vs. fax/.pdf transfer release forms in the league and all administrators agreed that electronic transmission was acceptable.

There was a discussion regarding the tracking of club sport athletes as they individually participate in varsity competition.

IX. Future Meetings

1. April AA Meeting: April 7-9, 2009 (Tues-Thurs)

2. May Board of Directors: May

SUMMARY OF PASSED MOTIONS
Pennsylvania State Athletic Conference
Athletics Administrators Minutes
October 2008

1. Nominations for Coaches Service Award:
Dick Delaney – West Chester (Men’s Basketball)
Al Lefever – Clarion (Golf)
2. That the PSAC create a Sportsmanship Award to assist with the recognition of outstanding student-athlete accomplishments and the nomination of male and female student-athletes for the NCAA Sportsmanship Award.
3. To create a 2009 PSAC Mandated Volleyball Schedule that would include a travel partner format with Friday/Saturday Divisional play and a full crossover to be completed in two weekends at four sites per weekend.
4. To eliminate the PSAC Challenge Meets in sport of Indoor Track, effective with the 2009 Winter schedule.
5. To change the menu of events at the PSAC Indoor Track & Field Championship, eliminating the pentathlon and replacing it with the decathlon (reflecting NCAA championship formats)
6. To increase the number of allowable entries at the PSAC Cross Country Championships for each team from 9 to 10 student-athletes, while still counting only the top 7 finishers in team scoring.
7. The at the PSAC Indoor and Outdoor Track and Field Championships the league shall provide an individual award to each championship qualifying and participating member of the championship team.
8. To adopt the future league mandated regular season and championship schedule as follows for the sports of cross country, indoor track and field and outdoor track and field:
2009 Cross Country – October 31, 2009 at Edinboro
2010 Cross Country- October 30, 2010 at California
2011 Cross Country – Mansfield (tentative)
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PSAC Indoor Championship-February 27-28, 2010 at Edinboro
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PSAC Outdoor Championship- May 13-15, 2010 at West Chester
2011 Outdoor Track & Field
PSAC Outdoor Championship – Slippery Rock
9. That in the sport of women’s tennis the No. 3 team will play at the No. 2 team in a quarterfinal match in each division on the Tuesday prior the weekend team semifinals and finals.
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<u>Site 1</u>	<u>Site 2</u>	<u>Site 3</u>
#1 East Division	#1 West Division	#1 Central Division
#2 West Division	#2 Central Division	#2 East Division
#3 Central Division	#3 East Division	# 3 West Division

12. In the sport of softball in the second weekend of championship play, that the three-team tournament be played in a single-elimination format during the 2009 championship

Note: Due to a league ban on play during PASSHE finals and graduation, in 2009, this format must be played in one day, Sunday following PASSHE Spring graduation.

13. In the sport of Softball, the following guidelines will be used to determine seeding and host site for the second weekend of championship play as well as serve to determine the conference's AQ in the event the tournament can not be completed. Additionally, this format would be used in the event the first round of play is not capable of being played or partially completed:

- a. Highest Seed
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- c. Common opponents with winning percentage
- d. Record in tournament
- e. Record versus conference mandated teams of .500 or better
- f. Coin toss/computerized coin toss

14. That individuals associated with cheerleading and spirit groups, including mascots may not pass the goal posts on their half of the field during football games.